



Colorado Springs Parks, Recreation and Cultural Services Showmobile Use Permit Application

Event and Contact Information

Applicant Name: _____ E-mail address: _____
 Street Address: _____ Apt./Unit/Suite: _____
 City: _____ State: _____ Zip: _____
 Daytime Phone: _____ Fax: _____ Mobile: _____
 On-site Contact (if different from applicant): _____ Phone: _____ Mobile: _____
 Name of Event: _____
 Organization/sponsor affiliated with event: _____
 Who should the public contact with questions regarding your event? (Name & Phone #) _____

Event Details

Date(s) of Event: _____
 Location where Showmobile will be delivered: _____
Please provide a map showing the location of where the Showmobile is to be placed at the site.
 Delivery Time: _____ Pick Up Time: _____
 Surface Showmobile will be placed on: Asphalt/Cement Grass Dirt

Application Processing Fee

A \$25.00 application processing fee must be paid at the time of application submittal. The application processing fee is non-refundable. Once your application has been processed, one change to the reservation will be permitted without having to submit a new application and processing fee.

Refund Policy

No refunds will be issued for cancellations made less than 72 hours prior to event or rental. Other requests for refunds will be considered on an individual basis. Refunds will not be issued due to weather conditions existing on your event date. However, one 'rain date' change will be offered if weather conditions prevent your event from taking place. Changes will be limited to availability.

Applicant Signature

(This application is not valid unless signed by applicant.)

As the applicant, I hereby agree and understand that it is my responsibility to oversee all contractors, vendors or parties affiliated with the event and to insure compliance with all policies, rules, regulations, and guidelines of Colorado Springs Parks, Recreation and Cultural Services and other relevant procedures and laws. I understand that any violations may result in immediate cancellation of the reservation and/or revocation of the permit. I understand the permit is non-transferable.

Applicant Signature: _____ Date: _____

Please return completed application and processing fee to: Parks, Recreation & Cultural Services, Attention Special Events, 1401 Recreation Way, Colorado Springs, CO 80905 or Fax to (719) 385-6505.