

Board/Commission Telecommunications Policy Advisory Committee (TPAC)

Regular Meeting Day and Time Second Tuesday of each month at 7:30 a.m.

Approximate number of meetings per month One

Monthly Time Commitment Three Hours

Detailed list of duties (please list specific duties):

1. As an advisory committee to City Council, City Manager and the Utilities Director on forms of telecommunications between City Government and citizens of Colorado Springs, the committee meets monthly to review telecommunication issues, make recommendations, and prepare reports.
2. The purpose of the committee is to advise City Council, City Manager and Utilities Director in the following areas of telecommunications:

Identify types of electronic communications, processes, and technologies that are available and determine citizen interest in using those technologies in communicating with City Government.

Share information on what other cities are doing in the area of telecommunications.

Advise City Council on potential sources of funding for telecommunications efforts.

Advise City Council, City Manager and Utilities Director on telecommunications policy issues.

Advise City Council, City Manager and Utilities Director on telecommunications legislative issues.

Resolution No. 38-00

**A RESOLUTION REPEALING RESOLUTION NO. 134-98
AND CONTINUING THE TELECOMMUNICATIONS POLICY
ADVISORY COMMITTEE**

Whereas, it is appropriate to repeal the existing resolution No. 134-98 that updated Resolution No. 151-95, establishing the Telecommunications Policy Advisory Committee (TPAC) to reflect the current telecommunications requirements of the City of Colorado Springs (City) and the rapid change of the telecommunications environment. Also, it is appropriate, for the utilization of the TPAC, to use the broadest definition of Telecommunications, to include such services, media and devices as Satellite and Cable TV, Wireless, Data Services, Internet, High Speed Data Access, Telephone Services – Local and Long Distance and Commercial Radio.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF COLORADO SPRINGS:**

Section 1. Resolution No. 134-98 is hereby repealed and is replaced by the Resolution.

Section 2. The Telecommunications Policy Advisory Committee, appointed by the Colorado Springs City Council, pursuant to Resolution No. 158-90, is hereby continued. The Committee shall consist of nine (9) members, appointed by the City Council, who have indicated or demonstrated an interest in, and a willingness to take part in advising the City on telecommunications policy matters. Terms of membership shall be three (3) years. Initial appointments to the committee shall be made in such manner, so as to achieve staggered terms. City departments, as requested shall provide administrative support and technical staff assistance.

Section 3. The purpose of the Committee shall be to advise City Council, the City Manager, and the Director of CSU on forms of telecommunications between City government and citizens of Colorado Springs, including the Cable Television Franchise. Council boards and commissions are generally advisory in nature to assist Council and staff by preparing recommendations for Council decision. Board, committee, and commission members may not speak or act for Council except when formally given such authority for specific purposes. Council boards, committees, and commissions cannot exercise authority over staff.

TPAC would provide input on such issues as:

- **Identify which types of electronic communications, processes, and technologies are available and determine what level of interest and capabilities citizens have in using those technologies to communicate with City government, as well as other organizations in the community.**
- **Share information on what other cities are doing, with respect to using telecommunications, to improve public input. Provide advice on how growth and changing demographics may impact the use of telecommunications for public input.**
- **Advice City Council annually of possible telecommunications resources that should be considered in future budgets to facilitate electronic interactions between citizens and City government.**
- **Advice City Council, the City Manager, and the Utilities Director on policy matters arising from actions or pending actions of other local, state, and national governmental bodies, including local, state, and federal legislation.**
- **Provide City Council, the City Manager, and the Utilities Director with semiannual reports on TPAC activities.**
- **Advise City Council, the City Manager, and the Utilities Director on policy issues that may be assigned by Council at a later time.**

The City Manager will be responsible for determining the level of interaction City staff will have with TPAC on these issues.

Section 4. The following parameters provide the basis for TPAC's participation in Colorado Springs Utilities' (CSU) activities:

- **City Council has adopted a Strategic Direction for CSU that recognizes that the utility industry is becoming highly competitive. To succeed in this new environment, CSU will be required to focus all of its resources (including telecommunications infrastructure) on the effective and efficient delivery of utility products and services.**
- **CSU has adopted a Telecommunications Strategic Plan that provides a Foundation for its telecommunications activities. TPAC may advise CSU on future updates to the Telecommunications Strategic Plan.**

- **The primary goal of CSU's telecommunications systems is to support the Strategic Direction, objectives and operational needs of the Utilities. Coordination, interactivity and compatibility, and use of these systems by others will be a secondary matter to be accommodated, if possible, but not at the expense of obtaining the best solution for the Utilities. In the event that the Utilities provides access to, or use of its telecommunication assets and facilities, it is understood that an appropriate portion of the costs associated with the use of those resources should be recovered from the user of those assets and the facilities.**
- **CSU is a substantial consumer of telecommunications resources today, and may also be a provider of services in the future. CSU's strategies, plans, budget and procurement activities are likely to be of interest to service providers and CSU competitors.**

The Utilities Director will be responsible for determining the level of interaction Utilities staff will have with TPAC on these issues.

Section 5. City Code Section 1-6-101 et seq. (Code of Ethics) defines TPAC responsibilities in regards to any real or perceived conflicts of interests.

Sections 6. All appointees by City Council to the Telecommunications Policy Advisory Committee shall continue their appointments under this Resolution for the remainder of their existing terms.

Dated at Colorado Springs, Colorado this 14th day of March, 2000.

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Mayor Mary Lou Makepeace**

ATTEST

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Kathryn M. Young
City Clerk**

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