

Board/Commission Colorado Springs Pioneers Museum Advisory Board

Regular Meeting Day and Time 2nd Thursday of each month, 2:30 p.m.

Approximate number of meetings per month one

Approximate number of hours involved in service by members per month Chairman 5-10 hours per month;
Other members 2-4 hours per month

Detailed list of duties (please list specific duties):

1. The Board sets the policies related to Museum exhibits, programs, and collections under which the Director and staff operate.
2. The Board monitors overall Museum operations, receives citizen input, and reports to City Council periodically or as needed.

Remarks:

The Director is administrative head of the Museum for day-to-day operations. The City Council in its annual budget appropriation makes provision for the maintenance and operation of the Museum facility.

Potential Museum Advisory Board members should have a strong interest and willingness to get involved in the development of the Museum and should be able to take a broad view of the needs of the community as a whole.

Please attach copy of ordinance or resolution which set up board or commission.

CHAPTER 19 PUBLIC PROPERTY AND PUBLIC WORKS
ARTICLE 10 MISCELLANEOUS PUBLIC PROPERTIES
PART 1 COLORADO SPRINGS PIONEERS MUSEUM

SECTION:

19-10-101: Colorado Springs Pioneers Museum Advisory

19-10-102: Appropriation

19-10-103: Museum Collection

19-10-101: **COLORADO SPRINGS PIONEER MUSEUM ADVISORY:**

- A. Creation. There shall be and hereby is created a Colorado Springs Pioneers Museum Advisory Board, hereafter called the Board.
- B. Purpose. The Board shall advise the City Council on policies relating to the control, operation and management of the Colorado Springs Pioneers Museum and its collections.
- C. Composition. The Board shall consist of nine (9) members, one of whom shall be the City Manager or his designee. Any citizen of the Colorado Springs may submit his name to Council for appointment to the Board. The El Paso County Pioneers Association and Friends of the Colorado Springs Pioneers Museum shall each nominate members for consideration by City Council for appointment to the Board; however, nomination does not constitute appointment.
- D. Officers and Rules. The Board shall elect a chairman and such other officers other than a secretary as it may require. The Board shall make and adopt rules for governing its work, and it shall conduct its business in accordance with its own rules, and if none are adopted then the Rules of Council shall constitute the Board's rules.
- E. Meetings. The Board shall conduct business at regular monthly meetings or at any special meeting as called by the chairman.

F. Quorum; Action. No official business of the Board shall be conducted unless a quorum of not less than five (5) members is present. A concurring vote of at least four (4) members of the quorum is necessary to constitute an official act of the Board.

G. Compensation. Members of the Board shall serve without compensation. To the extent authorized by the City Council, members may be reimbursed for expenses necessarily incurred incidental to their duties for the Board.

H. Staff. The Director of the Colorado Springs Pioneers Museum or his designated representative shall serve as secretary to the Board. (Ord. 88-7)

19-10-102: **APPROPRIATION:** The City Council in its annual budget and appropriation ordinance for each year shall make provision for maintenance and operation of the Colorado Springs Pioneers Museum. (Ord. 88-7)

19-10-103: **MUSEUM COLLECTION:** The collection of the Museum as such now exists or in the future may exist shall be the property of the City subject to control of the Board and ultimately to the control of City Council. The Museum collection shall not be considered a part of the City's Inventory of fixed assets. (Ord. 88-7)

