



**FORMAL AGENDA ITEM**

**COUNCIL MEETING DATE:** October 27, 2009

**TO:** Honorable Mayor and Members of City Council

**VIA:** Penelope Culbreth-Graft, DPA - City Manager

**FROM:** Mark Earle, Director of Aviation

**Subject:** AN ORDINANCE AMENDING ORDINANCE NO. 08-213 (2009 APPROPRIATION ORDINANCE) IN THE AMOUNT OF \$300,000 FOR THE PURCHASE OF PUBLIC PARKING SHUTTLE BUSES AT THE COLORADO SPRINGS AIRPORT

**Strategic Goal:**



**SUMMARY:**

Attached is an ordinance to establish appropriations and funding sources in the amount of \$300,000 for the purchase of public parking shuttle buses at the Colorado Springs Airport.

**PREVIOUS COUNCIL ACTION:**

None.

**BACKGROUND:**

The existing Airport shuttle fleet consists of six 25-foot shuttles which are used to transport passengers from the public parking lots to the terminal. All of the shuttles are six to seven years old with over 100,000 miles each. Due to the constant sharp turns, short trips, and stop-and-go nature of the typical driving conditions under which these shuttles are operated, the vehicles are experiencing recurrent transmission, engine and major drive train component failures. Maintaining these units has become costly and the shuttles are increasingly being taken out of service for major repairs. Three of these units are permanently out of service due to mechanical problems.

The existing shuttles were leased by the Airport's parking operator. The lease expired in early 2008 and there is no residual value remaining in the shuttles. This project involves the purchase of six new shuttle buses. The new shuttles will be equipped with extra wide doors to accommodate passengers carrying luggage, and will have supplemental air conditioning and heating units in the passenger compartment. Half of the new shuttles will be equipped with ADA-compliant lifts and wheel chair accommodations.

This agenda item establishes appropriations and identifies the funding source for this project.

**FINANCIAL IMPLICATIONS:**

With three of the shuttles out of service, there will not be sufficient shuttle capacity to meet the heavy demand of the upcoming holiday travel season. To ensure that the new shuttles arrive prior to the Christmas holiday travel period, Airport staff received approval from the Assistant City Manager and the City's Finance Department to proceed with the purchase of the shuttles using Operation & Maintenance (O&M) funds as an interim funding source. Once this ordinance has been approved, the O&M Fund will be reimbursed from the Airport Capital Improvement Fund.

**BOARD/COMMISSION RECOMMENDATION:**

Capital improvement projects are presented to the Airport Advisory Commission and ongoing status reports are provided.

**STAKEHOLDER PROCESS:**

The Airport is an enterprise fund that obtains capital funding from FAA grants, State grants, Passenger Facility Charges, Customer Facility Charges, and the Airport Capital Improvement Fund. While no stakeholder process is required for the approval of capital projects under these programs, the Airport seeks public input through the Airport Advisory Commission process. In addition, the Airport coordinates PFC funded projects with the airlines that provide service to Colorado Springs.

**ALTERNATIVES:**

Without approval of this ordinance, the Airport will not have authority to use Airport Capital Improvement Funds for the purchase of parking shuttles and the expenses will remain in the Operations and Maintenance Fund.

**RECOMMENDATION:**

Airport staff recommends approval of this ordinance.

**PROPOSED MOTION:**

Move to amend appropriation Ordinance No. 08-213 (2009 appropriation ordinance) in the amount of \$300,000 for the purchase of public parking shuttle buses at the Colorado Springs Airport.

c: Michael L. Anderson, Assistant City Manager  
Terri Velasquez, Chief Financial Officer  
Gisela Shanahan, Assistant Director of Aviation  
Public Communications

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING ORDINANCE NO. 08-213 (2009 APPROPRIATION ORDINANCE) IN THE AMOUNT OF \$300,000 FOR THE PURCHASE OF PUBLIC PARKING SHUTTLE BUSES AT THE COLORADO SPRINGS AIRPORT**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLORADO SPRINGS:

Section 1. Ordinance No. 08-213 is hereby amended by increasing revenue and expenditures in the amount of \$300,000 to purchase public parking shuttle buses at the Colorado Springs Airport:

Section 2. This ordinance shall be in full force and effect from and after its passage and publication as provided by the Charter.

Section 3. Council deems it appropriate that this ordinance be published by title and summary prepared by the City Clerk and that this ordinance shall be available for inspection and acquisition in the Office of the City Clerk and at the Colorado Springs Municipal Airport.

Introduced, read, passed on first reading and ordered published this 27th day of October, 2009.

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Mayor

ATTEST:

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City Clerk