

RESOLUTION NO. 83-09

**A RESOLUTION APPROVING THE BICYCLE
ADVISORY COMMITTEE OF THE CITIZENS'
TRANSPORTATION ADVISORY BOARD**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLORADO SPRINGS:

Section 1. The Citizens' Transportation Advisory Board (CTAB) was created by Ordinance No. 02-101 on June 11, 2002. Section 2F of Ordinance No. 02-101 requires the consent of City Council to appoint standing or special committees as needed.

Section 2. The Bicycle Advisory Committee (BAC) of the Citizens' Transportation Advisory Board is hereby authorized.


Section 3. The purpose of the Bicycle Advisory Committee shall be to:

- A. Review any bicycle transportation issues that are brought before CTAB and make recommendations to CTAB on the resolution of those issues.
- B. Provide input on prioritizing bicycle transportation projects.
- C. Review and advise CTAB on emerging bicycle transportation issues.
- D. Provide advice to CTAB on bicycle transportation matters regarding the City's Intermodal Transportation Plan.

Section 4. Composition of the Bicycle Advisory Committee:

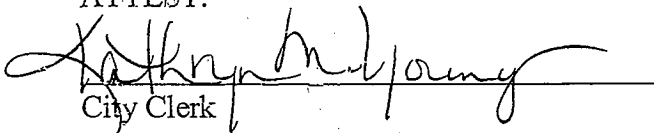
- A. The Bicycle Advisory Committee shall be a special committee.
- B. Membership of the BAC shall be comprised of at least one member of the Citizens' Transportation Advisory Board and other members from the community, as determined by CTAB. Members must be residents of the City of Colorado Springs.
- C. CTAB shall elect a member of the Citizens' Transportation Advisory Board to serve as Chairperson of the Bicycle Advisory Committee.
- D. CTAB is hereby authorized to appoint additional BAC members and alternates, as deemed necessary.

Dated at Colorado Springs this 14 day of April, 2009.



Mayor

ATTEST:



City Clerk



FORMAL AGENDA ITEM

COUNCIL MEETING DATE: April 14, 2009

TO: Honorable Mayor and Members of City Council

VIA: *Penelope Culbreth Graft*
Penelope Culbreth-Graft, DPA - City Manager

FROM: Nancy Johnson, Assistant City Manager *Nancy Johnson*
Lisa Bigelow, Economic Development Director *LB*
Craig Blewitt, Comprehensive Planning Manager *CB*

Subject: **A Resolution Approving the Bicycle Advisory Committee of the Citizens' Transportation Advisory Board**

Strategic Goal(s) this item supports:



QUALITY OF LIFE



CIVIC ENGAGEMENT

SUMMARY: The Citizens' Transportation Advisory Board (CTAB) is requesting Council's consent to form a special committee to the CTAB to address bicycle transportation issues, hereto after to be called the "Bicycle Advisory Committee."

PREVIOUS COUNCIL ACTION: The Citizens' Transportation Advisory Board was created by Ordinance No. 02-101 on June 11, 2002. Section 2F of Ordinance No. 02-101 requires the consent of City Council to appoint standing or special committees as needed.

BACKGROUND: In response to a request from the Pikes Peak Area Bicycle Coalition (PPABC), the CTAB discussed the possible establishment of a Bicycle Advisory Committee to the CTAB at its August 2008 meeting. At that meeting, the Board requested that a small sub-group of CTAB members, key stakeholders, and staff discuss the request in more detail and report back to the Board with its recommendations.

This sub-group met in September and reviewed information about bicycle advisory committees in several peer cities (e.g., Sacramento, Salt Lake City, Tucson, Boise) and deliberated on the purpose, structure, function, and staffing of a similar subcommittee to the CTAB. The sub-group then formulated several specific recommendations regarding a possible Bicycle Advisory Committee, which were presented to the CTAB at its November 2008 meeting.

The CTAB supports the formation of a Bicycle Advisory Committee for several reasons. Bicycling is a legitimate form of transportation for Colorado Springs, with approximately 30,000 bicycles sold in the city each year. The City has a *Bicycle Plan* (1996) and a bicycle transportation section in the *Intermodal*

Transportation Plan (2001), both of which include numerous recommendations, some not completed, for improving bicycling in the city. Finally, the mileage of bicycling facilities and the completion of other alternative transportation improvements are *key indicators* for the "Quality of Life" prioritized goal in the 2008 Strategic Plan.

However, the primary reason CTAB is seeking to form a Bicycle Advisory Committee is that the Board cannot effectively handle detailed discussions on bicycle topics; thus, it looks to assign that workload to a subcommittee where those issues can be addressed in more detail by experts and interested stakeholders in the community. The CTAB views a Bicycle Advisory Committee's role to be very similar to the Trucking Issues Subcommittee (TISC), which is currently undertaking a thorough review of the City's truck route network. A Bicycle Advisory Committee can provide a more formal channel for stakeholders to bring bicycle transportation issues to the table for discussion, which can be prioritized by the CTAB and assigned to the subcommittee for review and advisement.

One key element of a Bicycle Advisory Committee, if formed, is that it would *advise* the CTAB on bicycle transportation issues, needs, and policies; it would not serve an *advocacy* role. The advocacy role can be taken up by organizations within the community. It is also recognized that the City's bicycle transportation network includes both on-street facilities (bicycle lanes, signed routes, etc.) and also off-street (Tier 1 and Tier 2) trails, the latter of which falls under the purview of the Parks Board (and, to some extent, the TOPS Working Committee). Staff from Parks and Comprehensive Planning, as well as former CTAB chair Dan Cleveland, recommended an informal relationship among the three bodies be established to keep one another informed of their respective work efforts if a Bicycle Advisory Committee is formed.

Also important due to limited staff resources is that a Bicycle Advisory Committee be focused on a specific work program. Staff has identified a list of tasks already anticipated for 2009 where BAC input would be beneficial. These include:

- Providing input on project prioritization (including advice on Bicycle Excise Tax spending priorities)
- Reviewing and commenting on new policies and guidance that affect bicycle transportation (e.g., draft Street Design Standards)
- Suggesting priorities for acting on remaining Bicycle Plan and Intermodal Transportation Plan recommendations
- Assisting staff with current special projects, such as completion of the bicycle facilities map
- The CTAB could also request the subcommittee's advice on emerging bicycle transportation issues as needed.

FINANCIAL IMPLICATIONS: The oversight of another special committee to the CTAB will require some staff time and a modest amount of resources for committee operation (e.g., copying costs). The CTAB is cognizant of the City's limited staffing and financial resources and will be judicious with both. The proposed Resolution requests approval for CTAB to form a *special* committee, which does not require a routine meeting schedule (i.e., monthly). The CTAB expects to utilize bicycle transportation issues on an as-needed basis. Additionally, the CTAB plans to review the purpose and function of the Bicycle Advisory Committee annually to determine if changes are needed or if the committee can be dissolved.

BOARD/COMMISSION RECOMMENDATION: At its March 3, 2009 meeting, the CTAB recommended that City Council approve the formation of a special (*ad hoc*) Bicycle Advisory Committee.

STAKEHOLDER PROCESS: The request to form a Bicycle Advisory Committee to the CTAB was made at the August 2008 CTAB meeting by a member of the public. The Board discussed this item at its November 2008 meeting, where a working group was established to more fully discuss the need for a subcommittee and its possible structure and function. This ad-hoc working group was comprised of several CTAB members, City staff and representatives from the Trails and Open Space Coalition and the Pikes Peak Area Bicycle Coalition, and has met twice (September and December) per the CTAB's request. CTAB discussed the matter again at its December 2008 meeting and then formally recommended to request Council's consent to form a Bicycle Advisory Committee at the March 3, 2009 CTAB meeting.

ALTERNATIVES: Other options include forming a *standing* committee to CTAB (as opposed to a *special* committee) or to not provide consent to the CTAB to form a Bicycle Advisory Committee at this time.

RECOMMENDATION: To approve the Citizens' Transportation Advisory Board's request to form a *special* committee to advise the Board on bicycle transportation issues.

PROPOSED MOTION: Move to adopt a Resolution approving the formation of a Bicycle Advisory Committee of the Citizens' Transportation Advisory Board.

c: Nancy Johnson, Assistant City Manager
Sue Skiffington-Blumberg, Public Communications Manager
Kristin Bennett, Senior Transportation Planner
Paul Butcher, Parks, Recreation, and Cultural Services Director
Dave Krauth, City Traffic Engineer
Christian Lieber, TOPS Program Manager
Gaye Smith, Staff Liaison to CTAB
Jane Dillon, Chairperson, Citizens' Transportation Advisory Board

List of attachments for this item:

A RESOLUTION APPROVING THE BICYCLE ADVISORY COMMITTEE OF THE
CITIZENS' TRANSPORTATION ADVISORY BOARD